



TEACHER'S ASSISTANT (CERTIFIED) or TEACHER'S AIDE

Location: New City, NY 10956

Division: Clinic & Education

Status: Full-Time, Thirty (30) Hours, Non-Exempt, Benefits Eligible

Build a brighter future...For those with special needs AND for yourself!

Since 1947, Jawonio has advanced the independence, well-being and equality for people with disabilities and special needs. We take tremendous pride in making a positive difference in the lives of the individuals and families whom we support and now we're looking for a compassionate and caring person who wants to enrich their own life and the lives of others by working alongside a talented team of professionals in a working environment of personal accountability, mutual respect and most of all a true sense of teamwork.

The **Certified Teacher's Assistant or Teacher's Aide** will provide a broad range of assistance to children with disabilities in a school setting. Responsibilities include helping children on and off school buses; transferring to and from wheelchairs, assisting with adaptive devices as required due to the individual challenges of each child. Oversees and assists children with all activities of daily living to include changing diapers and toilet training. Performs a variety of duties in the classroom including arts and crafts projects, special games and other teaching exercises as directed.

If you are not yet certified, this is a wonderful opportunity for you to join the Jawonio Team and get your certification while in our employ. We will pay for the courses and certification. If you are already Certified you will receive a salary enhancement.

Education & Experience:

- High School Diploma or GED and NYS Teacher Assistant Certification or desire to become certified within six (6) months of employment.
- Experience with young children and/or individuals with disabilities preferred.

Additional Requirements:

- Must complete an OCFS mandatory, five (5) hour online course entitled, *Foundations in Health and Safety e-learning* before being allowed to work alone with children, but no later than 90 days post hire date. A printed certificate must be presented if previously taken as proof of completion.
- Remain current in all NYS Justice Center and OCFS required trainings.
- Must complete 30 hours of OCFS training every 2 years, with 15 hours within the first 6 months of employment. Will be observed in work environment and evaluated at least annually by supervisor(s).
- Must be cleared and maintain acceptable record under the NYS Justice Center and OCFS mandated criminal background check process.
- Must be clear and maintain an acceptable record under the Medicaid Fraud & Abuse clearance process.



How to Apply:

Please send Resumes to:

Jawonio Inc

Human Resources Department

260 N. Little Tor Road

New City, NY 10956

Or by Fax to (845) 639-3530

Or by E-Mail to jobs@jawonio.org

We encourage all qualified applicants to apply.

Jawonio, Inc. does not base employment decisions on an individual's race, color, sex/gender, genetic predisposition, sexual orientation/preference, religion, age, national origin, disability, military or veteran status or any other characteristic protected by federal, state or local law. In addition, Jawonio, Inc. may make reasonable accommodations to enable applicants to participate in the hiring process and employees to perform the essential functions of their job. Please advise us if you need assistance with the application and/or interview processes.

Please Understand: Jawonio is a great place to work. We receive hundreds of applicants annually and also appreciate your interest working for Jawonio, Inc. Due to the high volume of applicants, we are only able to contact those candidates whose skills and background best fit the needs of the open positions.

For a full listing of all open positions at Jawonio, please visit us online at www.Jawonio.org/careers